|  |
| --- |
| We’re launching a fund to provide our residents with IT equipment and help them get online. If you’re over 18 and are finding that your course of study, training or job search is becoming more difficult in lockdown because you do not have a suitable digital device, we encourage you to apply. **The Digital Inclusion scheme provides Chromebooks, and Data SIMs with 8GB of internet per month for up to 6 months.****Who is eligible?*** Origin Housing residents
* Aged 18+
* In receipt of Universal Credit, Employment Support Allowance or have a household income of £25,000 or less
* You are enrolled on or have been accepted on an educational or employment training course
* You are unemployed and actively seeking work

**We cannot promise digital equipment for all applicants. We will be issuing equipment based on a full assessment of personal needs and depending on the items available.****How to apply:*** Complete this Digital Inclusion application form and email it to community.development@originhousing.org.uk
* If you do not complete the application form or supply the relevant documentary evidence specified, we cannot carry out a full assessment of your needs.
 |
| **Please answer all of the questions that are relevant to you and sign the declaration on page three of the application form. Please attach evidence as required. Failure to provide this will delay your application.****If you need help in completing this form, please email:** **sandra.smith@originhousing.org.uk** |
| 1. **Personal details:**
 |
| **Surname:** |  |
| **First Name(s):** |  |
| **Date of Birth:**  | **DD/MM/YYYY** |
| **Age** |  |
| **Address:** |  |
| **Postcode:** |  |
| **Mobile:** |  |
| **Email:** |  |
| 1. **How did you find out about the Digital Inclusion Scheme? (Tick all that apply)**
 |
| * + Social media
	+ Origin Housing’s website
	+ Email
	+ Letter/ Rent statement
	+ Word of mouth
	+ Other (please state here): \_\_\_\_\_\_\_\_\_\_\_\_\_
 |

|  |
| --- |
| 1. **Household members:**
 |
| **Do you have any dependents?** | Yes | No |
| **If yes, complete the table below:** |
| **Name** | **Age** | **Relationship to you** |
|  |  |  |
|  |  |  |
|  |  |  |
| 1. **Income details**
 |
| **Please tick if you are receiving Income Support /Universal Credit/Employment Support Allowance - Attach evidence (documents should be copies)**

|  |
| --- |
|  |

 |
| **Please tick if you are receiving any other state benefit – Attach evidence (documents should be copies)**

|  |
| --- |
|  |

 |
| **Please tick if you earn under £10.75 per hour – Attach evidence of income (documents should be copies)**

|  |
| --- |
|  |

 |
| **Monthly budget** | **Amount** |
| * **Total monthly income**
* **Breakdown of monthly spend:**
 | **(Rent, utilities, food, travel etc.)** |

|  |
| --- |
| 1. **If you have been accepted on a course, please provide the details**
 |
| **Are you (tick all that apply):*** **in work,**
* **unemployed**
* **attending a training course**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Course title

|  |
| --- |
|  |

Course provider/institution

|  |
| --- |
|  |

Course duration

|  |
| --- |
|  |

Start date

|  |
| --- |
|  |

End date

|  |
| --- |
|  |

**Attach evidence you have been accepted on the course**

|  |
| --- |
|  |

 |

|  |
| --- |
| 1. **Devices and services**
 |
| **Do you have a smart phone?** * **Yes**
* **No**

**How do you currently connect to the internet?** * **Broadband at home**
* **Data on phone**
* **Other (please state here):**

**How would you rate your IT skills?*** **Beginner (I need some more training)**
* **Intermediate (I know how to do most things for my job or training goals )**
* **Advanced**

**Do you currently access any Origin services online?*** **Yes**
* **No**
 |

|  |
| --- |
| 1. **Tick, which of the items you are applying for:**
 |
| **Chromebook**

|  |
| --- |
|  |

**Data SIM**

|  |
| --- |
|  |

 |

**If you are applying for data, will you be able to sustain internet access after the data awarded is used up? If yes, please explain how you plan to do this.**

|  |
| --- |
|  |

**Describe how the equipment will assist you with study, training or into work.**

|  |
| --- |
|  |

 |
| 1. **DECLARATION**
 |
| * **I certify that the above information and financial details provided are correct and complete and show my income from all sources.**
* **I agree to notify the Employment & Training coordinator of any change in my circumstances which may affect my eligibility for the award as soon as this occurs and**

**I understand that failure to do this may mean that Origin Housing may request the return of equipment.*** **I understand that Origin will reclaim the equipment if I have given misleading or inaccurate information intentionally. I recognise that false statements can leave me open to prosecution.**
* **I understand I can only present one application per household**
* **I understand that Origin Housing reserves the right to review and adjust my application**
* **I will be willing provide feedback on how the equipment has made a difference if my application is approved.**
 |
| **I HAVE READ AND UNDERSTOOD THIS DECLARATION:****Applicants signature:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **For office use only**

|  |  |
| --- | --- |
| **Date application assessed:** | **Assessed by:** |

|  |
| --- |
| **List items approved**  |

|  |
| --- |
| **Items rejected – outline reason for rejection:** |

 |
| **Comments/Notes:** |
| **Officer signature** |  |
| **Manager signature** |  |